

*(All meetings are subject to video recordings)*

## School Organizational Team

Meeting Agenda

1-26-2021

5:00 pm DMC Google Meets

[Google Meet Nickname: https://meet.google.com/shj-dxcq-xgw?hs=122&authuser=0](https://meet.google.com/shj-dxcq-xgw?hs=122&authuser=0)

In attendance: Tara Imboden, Andrea Heinlen, Stephanie Pandullo, Heather Brown, Ana Pisano, Leslie Burton, Christopher Huff

1. Meeting called to order (Mrs. Imboden) at 5:00 pm
2. Approval of minutes (12/08/2020)
  - \*Shannon ordered books and brought the missing books down to almost zero
  - \*Fee was eliminated for family and it was taken off the books
  - \*Mrs. Imboden emailed to see if the extra hour for resource aides is available during distance learning and is awaiting a response

A motion to approve the minutes was made by Ms. Brown and seconded by Mrs. Pisano

Minutes were approved

3. New Names for Plans
  - SB178 now called Academic Support Funding and is no longer a separate plan, but will be added to the School Performance Plan
  - School Improvement Plan (SIP) is now called School Operational Plan (SOP)

4. Hybrid vs. Small Group Return
  - Received many phone calls from parents who were confused as to what was happening-Mrs. Imboden put something in the newsletter
  - Hybrid is only PK-3, but small group is PK-5

### Small group

- requires teacher volunteers as they are not required

- there is no transportation
- can be an hour to two hours (can't be longer than three hours)
- we will have to feed kids if they are at school longer than 4 hours

Mrs. Imboden sent out a survey to staff and about one-third have responded  
 Many staff do not want to come back without vaccine  
 Counselor is already excited and thinking about doing a homework club, etc.  
 Groups will be determined based on (quantitative and qualitative) data

### **Hybrid**

All done by some algorithm by the testing department and Principal does not get to determine cohorts. It is based on the survey and if a parent does not complete the survey, the student will automatically be placed in cohort c (distance learning). Schools do not have the autonomy to switch students to other cohorts. Principal would have to call secondary schools and all schools must agree to switch.

Many parents have contacted the school to state that they do not want their child's teacher change.

We got 30 cameras, 30 headsets, and 9 tripods from CCSD

Ms. Burton asked if student could switch cohorts-it is unclear at this time  
 District sent a survey to PK-3 teachers to determine cohorts

## **5. Staffing**

Staffed with 4 kinder, 4 first, 4 second, 4 third, 2 fourth, and 2 fifth grades

We only got 3 discretionary positions and 2 of those went to 4<sup>th</sup> and 5<sup>th</sup>

After looking at the numbers coming into 2<sup>nd</sup> and 3<sup>rd</sup> there are not enough to justify a fifth teacher for 2<sup>nd</sup> or 3<sup>rd</sup> grades.

Therefore, a 3<sup>rd</sup> grade teacher will be moving back to computer position for 3<sup>rd</sup> – 5<sup>th</sup> grades (and possibly 1<sup>st</sup>-5<sup>th</sup> in the spring) \*SOT member expressed concern with this move and emphasized that this position needs to work closely to ensure that the instruction is streamlined between the homeroom teacher and the computer teacher...

How many times would the students attend and be pulled from the classroom?

What would the schedule look like?

Would like this position to focus less on technology and more on the curriculum for the grades.

We are losing one full position; only allotted 4 positions in 2<sup>nd</sup> and 3<sup>rd</sup> grades so our second-grade teacher (Mrs. Hartley) is going to move to library

## 6. Budget

Mrs. Imboden went over the budget and explained that the budget is completed again in the fall to represent actual numbers – carryover is not included in the spring because the District does not know our actual spending – we will receive the carryover money in the fall

Sped is funded separately

Office staff voted not to hire to fill the open office aide position

Will not fill the 5-hour custodial position (Mrs. Imboden asked for input and SOT members agreed- Mrs. Imboden explained we can hire support staff at any time and can decide to hire at a later date if we start getting swamped and need the position

\$19,752.77 from grant must be spent by June 2022 or will be lost

The last time we bought laptops for teachers was many years ago so we would like to purchase laptops for teachers with the carryover money

Mrs. Imboden asked for input and suggestions for the budget

SOT member asked about SPED positions moving and Mrs. Imboden explained that we are adding a program so no positions will be lost, but there will be staff that move to different positions.

SOT member asked if any staff would be moving to preschool

Mrs. Imboden stated that pre-k special ed with autism

Position won't fly until the budgets are approved (probably flown in March)

## 7. Budget Approval

A motion to approve the budget was made by Leslie Burton

Christopher Huff seconded the motion to approve the budget

Budget was approved

## 8. New Business...

## 9. Community Chat-box Questions

No community members present/questions at this time.

Christopher Huff motioned for meeting to be adjourned and Heather Brown seconded. The meeting adjourned at 6:00 pm

Next meeting will be February 23rd at 5:00 pm