



(All meetings are subject to video recordings)

School Organizational Team

Meeting Agenda

12-08-2020

5:00 pm DMC Google Meets

[Google Meet Nickname: https://meet.google.com/mri-pdqk-idz?hs=122&authuser=0](https://meet.google.com/mri-pdqk-idz?hs=122&authuser=0)

During an electronic vote on November 6th, it was determined that there would be no meeting for November and that the months of November and December would be combined for the December 8th meeting.

1. Meeting called to order (Mrs. Imboden)
2. Approval of minutes (10/13/2020)

Mrs. Imboden reported an update regarding the three broken Chromebooks: Only one couldn't be repaired so checks were shredded from the two that were fixed.

A motion to approve minutes was made by Ms. Brown and seconded by Ms. Sowell.

3. Review of the K-12 Code of Conduct for CCSD

Mrs. Imboden asked if anyone wanted anything submitted to the district after reviewing the K-12 Code of Conduct that was sent out for review on October 26th, 2020. No one had anything to submit.

4. Programs for next year

Mrs. Imboden explained that principals have no say in which programs the school gets. Sometimes our programs will have 10 kids in them and this year they are topping out at 6, not our preschool, our preschool is topping out. The decision is based on kids in our self-contained and those students who are zoned for our school. When a program is removed we are responsible for

absorbing those teachers or having them move on and when a program is added, we are responsible for hiring teachers for the program. We just lost our primary STAR program this school year, meaning we had the program last year. We don't usually know these things until February because that is the point of no return. This is because it is before surplus and it gives teachers the option to go to surplus. This year we have one program going away and one program being added. Mrs. Imboden explained that she did not want to talk about it today because it will effect 4 people in our building. She explained that she could share regarding one position, our AP, but that there is a plan in place for this position to make sure it isn't impacted. We can be put on a list to have a program added back so she does not want to worry teachers unnecessarily. We have enough preschool kids to fill three full programs am and pm Mrs. Brown asked if the preschool position would be offered to staff prior to flying it. Mrs. Imboden confirmed that it would, but it does require a SPED degree or require the teacher to take the three years to get the SPED degree (ARL).

5. Budget items

Budget finally transferred over.

We got 306,590.50 transferred to general supplies.

Since fiscal year began, July 1st – only spent 17,949.39.

We are going to have to bank about 70,000.00.

Salaries and positions have all transferred.

Five hour custodian, office aide position, and library position all came off.

SB178 for Jessica still hasn't cleared yet.

In our SNWA rebate money \$4,709.65 left – paid gardener with SGF money and \$697.35 expensed out of that budget, but the gardener was more than 1,000.00

Mrs. Imboden will ask Office Manager about that and that issue was never resolved at PTA. It is not as big of an issue because we have money, but it will be when we don't.

Librarian: Is being discussed at the board meeting. If we have to hire a librarian the aide will not be getting the extra hours, but the aide will not be losing her job. There are people on our staff who want to be the librarian if/when it is reinstated.

Library aide had money and she ordered books. We are getting lost books and books recommended by teachers. There were \$1300.00 worth of books ordered

to put in the library. In the past the library aide would keep a list of books kids wanted throughout the year and she ordered those, too.

We still have no check for \$15,000 from city of Henderson.

We still have no check from Apple Core.

We did received funds from the fundraising campaign.

6. Tech Check Out, 1:1 devices

We are basically 1:1 with devices now.

We had 201 Chromebooks delivered and this was based on parent surveys that were sent out from the district.

We are getting 70 iPads (Kindergarteners are supposed to have an option of Chromebooks or iPads, but most of ours have Chromebooks).

District is having us ask all of those students who are using personal devices to come get a district device.

Discussion was held regarding GoGuardian capabilities on personal devices vs. district devices.

7. New Business...

A discussion was held regarding what we do when parents can't pay to repair a Chromebook.

A student dropped a Chromebook by mistake and it is unfixable. This parent is experiencing extreme hardship and can't afford \$250.00. We did give another device for now and Dr. Oswalt said that they have been told that somewhere in IC you can put an account line to show that the parent owes.

Leslie Burton, support by Stephanie Pandullo asked if it was an option to use some of our fundraising money that was to be used for technology to cover the costs. Leslie Burton suggested we have it be something that has to be presented to the SOT on a case by case basis and the SOT could vote on whether to cover it or not. This way it must be a proven hardship in order to qualify. All SOT agreed to this idea. No members were in disagreement. It was suggested that we let parent know that the SOT will meet on <date> and it will be reviewed. SOT agreed to approve this idea.

Questions:

Ms. Sowell had a question about the extra hour resource aides typically get. She wanted to know what happens to that money. She wanted to know if she should

be working the extra hour and added that she did work it one day working with a student. Mrs. Imboden stated that because we have the money and it isn't like last year where everything closed down, she would need to turn in her time to Athena for that extra half hour you worked with that student. Also, there is money left over from the Henderson grant money that can be used immediately. Mrs. Imboden stated that we need to tell Christina, Stacey, and Mayuko that if there are groups they can start pulling them and get that extra hour.

Ms. Brown had questions regarding pick up dated.

Are we making sure we have a hard copy of our report cards on that next pick up date?

Mrs. Imboden said that technically report cards can go out on the 22nd.

On the 8th – work packet pickup along with certificates and report cards.

Final conclusion:

All report cards ready with certificates and everything ready to go home on the 8th of January for that packet pick-up. Teachers will post on the 7th of January. Admin will print the report cards. Awards certificates will be due to the baskets by January 4th. Find people to work on the 8th so we have enough people to pass out devices. Suggestion to pass out based on grade – maybe intermediate and primary. Could possibly use the kindergarten rooms to pass out, too. T-shirt, Chromebook, work packets one stop shop per grade level. For example, one kindergarten room would pass out all kindergarten items, another kindergarten door would be for 1st grade,

8. Community Chat-box Questions

No community members present/questions at this time.

Anna Sowell motioned for meeting to be adjourned and Ana Pisano seconded. The meeting ended at 6:00 pm.

Next meeting will be held Tuesday, January 12th at 5:00 pm